

MINUTES

WORK SESSION OF THE BOARD OF DIRECTORS

METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

March 12, 2020

12:07 p.m.

Board Members Present

Roberta Abdul-Salaam
Robert L. Ashe III
Jim Durrett
Roderick E. Edmond
William 'Bill' Floyd
Roderick A. Frierson
Freda B. Hardage
Russell R. McMurry, P.E.*
John 'Al' Pond
Rita A. Scott
W. Thomas Worthy

Staff Members Present

Jeffrey A. Parker
Rhonda Allen
Luz Borrero
Wanda Dunham
Collie Greenwood
Kevin Hurley
Melissa Mullinax
Elizabeth O'Neill
Franklin Rucker
David Springstead
Virgil Fludd
Gena Major
Paula Nash

Also in attendance Michael Brown of CIGNA; Amanda Chatman; Adam Halpin of Arcadis; Susan Johnson of T.Y. Lin; Safiya Khalid; B.J. Martin of Pond; Keith Parker of Clayton County Citizen Advisory Group; Jim Schmidt of HNTB; Reggie White of CIGNA. Others in attendance Adrian Carter, Tonya Gantt, Abebe Girmay, Leslie Hubble, Tyrene Huff, Keri Lee, Courtne Middlebrooks, Monty Montgomery, James Moss, Terry Ponder, LaTonya Pope.

* * *

On motion by Mr. Durrett seconded by Mr. Ashe the Board unanimously agreed by a vote of 8 to 0, with 9* members present to go into Executive Session at 12:07 p.m. to discuss personnel and legal matters.

On motion by Mr. Ashe seconded by Mr. Frierson the Board unanimously agreed by a vote of 10 to 0, with 11* members present to adjourn the Executive Session at 12:41 p.m.

* * *

* Russell R. McMurry, P.E. is Commissioner of GDOT and is therefore a non-voting member of the MARTA Board of Directors.

Work Session
3/12/20
Page 2

Chair's Report

Upcoming Meetings

Thursday, March 19, 2020

- External Relations Committee – 10:00am

Thursday, March 26, 2020

- Planning & Capital Programs Committee – 9:30am
- Operations & Safety Committee – (immediately following Planning)
- Business Management Committee – (immediately following Operations)

Thursday, April 9, 2020

- Work Session – 12:00noon
- Board – 1:30pm

Approval of the February 13, 2020 Work Session Minutes

On motion by Mr. Worthy seconded by Ms. Abdul-Salaam, the minutes were unanimously approved by a vote of 10 to 0, with 11* members present.

* * *

Chair Hardage announced the Governor will make an announcement today regarding termination or suspension of the Legislative Session. It is not clear when they will reconvene.

The 2020 Schedule of Board and Standing Committee meetings was distributed to Board members. Chair Hardage asked everyone to refamiliarize themselves with the yearly schedule. She also pointed out the calendar contained APTA conference dates and membership of each Standing Committee.

An additional handout was given to Board members containing a list of current paid meetings, suggested additional paid meetings and questions to consider. The Chair asked Board members to review the list and get back to her.

The Chair thanked Coleen Kiernan and staff on dialogue to revisit HB105 to include funds for transportation. It is the intent of the General Assembly that proceeds levied will be specifically for transportation and infrastructure in the State.

Mr. Ashe said he would like to see the funds dedicated to transit.

Mr. Fludd agreed.

Board of Directors' Term Limits

With the intention of bringing clarity, Board members received an update on their term limits which included expired terms, questions surrounding the way some jurisdictions counted term length, etc.:

- Two members are currently serving expired terms (DeKalb & Atlanta)
- There are members coming up for expired terms at year end
- There are some members whose expired term is questionable due to the way the jurisdiction counted term length
- Clayton County appointees came in 2015 – one for a 2-year term and one for a 4-year term

Board members were asked to review a handout that lays out their terms.

Mr. Frierson asked if DeKalb County sent letters of appointment.

Ms. Mullinax said DeKalb County has not send a letter of appointment for Mr. Frierson or Ms. Scott.

COVID-19 – It's Impact and MARTA

The Board of Directors received briefing on COVID-19.

MARTA has always had a pandemic plan. When the news came out about China in January, MARTA started reviewing its plan. The Authority's pandemic group encompasses Bus, Rail, the Union, Human Resources, Police, Emergency Management and Environmental Health & Safety. MARTA benchmarks with local and national transit agencies. Meetings are being set with Mercedes Benz, Hartsfield Jackson and World Congress Center. The FTA was briefed on yesterday. TSA was also briefed.

General Messaging:

- * Internal Communications
 - Authority-wide Emails
 - COVID-19 Hotline/FAQs
 - Daily EMT Calls

Work Session

3/12/20

Page 4

- * External Communications
 - Preventive Measures
 - Cleaning Procedures
 - Media/Social Media

Legal/Human Resources

- Attendance Policy
- ATU Communications & Considerations
- Contracts & Procurement
 - Emergency Purchases
 - Store Authorizations
 - Supply Chain Management
- Expense Tracing
- Travel Policy

Facilities Preventive Measures

Sanitizers

- Personal Hand Sanitizers
- Sanitizer Dispensers for Buildings
- Wipes for Bus and Rail Operators, Front-line Employees

* Cleanings

- Bus Operations
 - Bus Cleanings
 - Bus Operator Protections
 - Bus Maintenance Facilities
 - Mobility

* Cleanings

- Rail Operations
 - Rail Car Cleanings
 - Rail Operator Protections
 - Rail Maintenance Facilities

* Cleanings

- Administrative Facilities
 - Sanitizing Station
 - Paper Towel Usage

Work Session

3/12/20

Page 5

All travel has been suspended. MARTA's Environmental Health & Safety unit put together training for employees. Held seven training sessions, to date. The single most important factor is to make sure sick employees to not come to work.

Dr. Edmond asked if there was any thought on dissuading riders from riding transit. It may be the right thing to do.

Mr. Durrett stated it is so important to have sanitizers in stations and inside buses and trains.

Chief Dunham explained it is hard to find sanitizers right now. The Federal government ordered 100M.

Ms. Scott asked for more detail on cleaning.

Mr. Greenwood noted that MARTA confirms products are COVID-19 effective. At each bus garage, staff is capable of cleaning every bus at every garage every night. We have also started end-of-line cleaning. We are working with the Union on this schedule. MARTA has also reached out to industry partners.

Mr. Springstead reported there is light and heavy cleaning on rail cars.

Mr. Pond asked about the Authority's method of communication.

Ms. Mullinax explained there are flyers throughout stations, on digital board, on MARTA's website and on social media. Decals have been placed in restrooms highlighting proper handwashing.

Adjournment

The meeting of the MARTA Board of Directors adjourned at 1:28 p.m.